



DATE \_\_\_\_\_

# EMPLOYMENT APPLICATION

NAME \_\_\_\_\_ SOC. SEC. NO. \_\_\_\_\_ TEL NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY &amp; STATE \_\_\_\_\_ (ZIP CODE)

HIGH SCHOOL \_\_\_\_\_ COLLEGE \_\_\_\_\_

CITY &amp; STATE \_\_\_\_\_ CITY &amp; STATE \_\_\_\_\_

LAST YEAR COMPLETED \_\_\_\_\_ LAST YEAR COMPLETED \_\_\_\_\_

**EMPLOYMENT RECORD (LIST MOST RECENT EMPLOYMENT FIRST)**

You may include any verified work performed on a voluntary basis.

NAME AND ADDRESS OF COMPANY	DATE TO - FROM	TYPE WORK	SALARY	NAME OF SUPERVISOR	REASON FOR LEAVING

**AVAILABILITY - STATE ALL HOURS YOU WILL BE ABLE TO WORK IN CHART BELOW**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	CHECK ONE
FROM								<input type="checkbox"/> FULL TIME
TO								<input type="checkbox"/> PART TIME

IMPORTANT: WORKING PAPERS OR A CERTIFICATE OF AGE MAY BE REQUIRED BEFORE HIRING.

In answering the following questions, you may omit any information or answer "no record" with regard to any conviction for which there is a sealed record on file. You should also omit first convictions for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace.

1. Have you ever been convicted of a felony? Yes  No  If yes, give details and date.

2. Have you been convicted of a misdemeanor in the last five years? Yes  No  If yes, give details and date.

Are you a U.S. citizen or otherwise legally able to work in the U.S.? Yes  No   
Proof of employability will be required of all applicants hired.

The facts set forth in my application for employment are true and complete. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. I agree that all individuals supplying information about me, for reference purposes, are released from liability. If a job opportunity is offered, I shall comply with all Dunkin' Donuts uniform requirements. I understand that job responsibilities often include counter work, product preparation and cleaning duties.

Unless box below is checked, this is an independently owned and operated FRANCHISE of the DUNKIN' DONUTS SYSTEM.

Company Operated Shop

\_\_\_\_\_  
SIGNATURE OF APPLICANT

Selection of employees will be on the basis of occupational qualification, education and character without regard to age, sex, race, creed, color, national origin or handicap.

Applicants for employment in Massachusetts note: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.